

**Gresham Village School and Nursery**

**FULL GOVERNING BODY**

**Monday 27<sup>th</sup> September 2021 at 19:00**

**Present**

Sarah McDonald - Chair	SMcD	Marc Goodliffe – Head	MG
Rosabelle Batt	RB		
Chris Hunter	CH	Sarah Rankin – Clerk	SR
Elizabeth Wheeler	EW		
Alice Vargo	AV		
Steve Balmer-Walters	SB-W		
Becky Dunnett	BD		
Gillian Sampson	GS		

**ACTIONS challenges DECISIONS**

**1. WELCOME AND APOLOGIES**

	<b>ACTIONS</b>
The Chair welcomed governors to the first meeting of the academic year. There were no apologies.	

**2. ELECTION OF CHAIR AND VICE CHAIR**

	<b>ACTIONS</b>
SMcD was thanked for acting as Chair last year, and voted in unanimously for 2021-22. RB and AV agreed to share the role of Vice Chair this year.	

**3. DECLARATIONS OF PECUNIARY INTEREST AND LGB CODE OF CONDUCT**

	<b>ACTIONS</b>
The declarations of pecuniary interest forms were completed and the LGB Code of Conduct signed by the Chair on behalf of the LGB.	

**4. MINUTES OF THE MEETING 12<sup>TH</sup> JULY 2021 AND MATTERS ARISING**

	<b>ACTIONS</b>
The minutes were approved for accuracy.	
<b>Matters arising:</b> Governor responsibilities: SMcD asked to step down as SEND governor due to Chair demands. SB-W agreed to take this on.	

SIGNED AS A TRUE AND ACCURATE RECORD BY CHAIR..... DATE.....

**5. HEADTEACHER'S REPORT - MG**

	ACTIONS
<p>MG presented the Headteacher's report. The following was noted:</p> <ul style="list-style-type: none"> <li>• Number on roll 160 from 108 families.</li> <li>• Projected numbers on track</li> <li>• An extra classroom will be required in 2023-21. Discussions to be held with the Trust Business Manager.</li> </ul> <p><b>Governors asked about parking availability with growing numbers.</b> The Head acknowledged the volume of traffic is already a problem, despite the expanded car park. <b>Governors considered whether a staggered end of day might ease the problem.</b> Use of the Village Hall car park was discussed, but challenges noted as the Hall now hosts its own bookings post pandemic. CH suggested opening a dialogue with the Village Hall Committee. AV will approach them.</p> <ul style="list-style-type: none"> <li>• MG engaging in quality conversations with teachers on planning and marking. Training, guidance and support are being given to build positivity.</li> <li>• Curriculum is strong.</li> <li>• Subject leaders are starting to make an impact. Two training sessions have already taken place this term.</li> <li>• English Subject Lead confirmed as Mrs Samuels, who is also the Emotional Health and Wellbeing Lead.</li> <li>• Maths Subject Lead confirmed as Ms Coombs.</li> </ul> <p><b>Governors asked if support is being provided from Synergy.</b> MG confirmed that support is being received from RL and the Trust subject leads.</p> <ul style="list-style-type: none"> <li>• Marking and feedback has already been monitored this term and improvements have been seen.</li> </ul> <p><b>Governors asked how funds can be used to protect MG's wellbeing.</b> MG advised that supply is being brought in where needed to free up MG's time. The Head acknowledged the need to drop his teaching load.</p> <ul style="list-style-type: none"> <li>• Budget looking healthy due to more children than expected and extra PP funds.</li> </ul>	AV
<p><b>SIDP:</b> largely unchanged. Broken down into termly milestones</p> <p><b>Priority 1:</b> Ensure that, following the school closure, our children recover swiftly to the academic standards expected for their ages. MG indicated that KS1 is weaker and that an extra Read Write Inc session has been added to the curriculum. <b>Governors asked if this is a theme across the Trust.</b> MG confirmed that the general feeling is that younger children who have had restricted social interaction have suffered most due to school closures.</p> <p><b>Priority 2:</b> Fully implement the school curriculum in all phases, including Early Years, so the impact of the school curriculum is evident in children's outcomes.</p>	

<p><b>Priority 3:</b> Ensure that teaching in all phases and subjects is consistently well-sequenced and focussed clearly on deepening children’s knowledge and understanding across the curriculum.</p> <p><b>Priority 4:</b> Develop school leadership and leadership systems, so the headteacher is able to focus on monitoring the curriculum, strategy and developing teaching and learning.</p> <p><b>Priority 5:</b> Develop and implement a whole school Emotional Health and Wellbeing policy</p>	
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## 6. CHAIR’S REPORT

	ACTIONS
<p>The monitoring plan for 21-22 was discussed. It was agreed that there would be one monitoring meeting and one FGB meeting each term. Dates were confirmed as:</p> <p>Friday 12<sup>th</sup> November 1pm – Monitoring  Monday 22<sup>nd</sup> November 7pm – FGB  Friday 28<sup>th</sup> January at 1pm – Monitoring  Monday 21<sup>st</sup> March at 7pm – FGB  Monday 9<sup>th</sup> May at 7pm – Monitoring  Monday 11<sup>th</sup> July at 7pm – FGB</p> <p><b>CLERK TO PUT NEW DATES ON GOVHUB.</b></p> <p>SB-W asked to come in and monitor lunchbreak. This was agreed.</p> <p><b>SB-W TO LIAISE WITH MG.</b></p>	<p>SR</p> <p>SB-W</p>

## 7. SIDP

	ACTIONS
Discussed above in item 5. Report at November FGB.	

## 8. MONITORING PROGRAMME

	ACTIONS
Discussed in item 6	

## 9. SAFEGUARDING REPORT

	ACTIONS
<p>The Annual Safeguarding report produced by CH and MG was circulated and discussed. There are no concerns. CPOMS has been rolled out, and is in use. The SCR has been updated and will be monitored this term. MG and CH will have a touch point this term.</p>	<p>CH/MG</p>

**10. PUPIL PREMIUM REPORT**

	ACTIONS
The Pupil Premium report was approved by the governing body and will be published on the website. The content will be discussed at the next meeting.	

**11. COMMITTEE REPORTS**

	ACTIONS
<u>Management Committee</u> : CH confirmed the committee will be closed and merged with the FGB.	
<u>Curriculum Committee</u> : GS reported on the last meeting held on 9 <sup>th</sup> July. It was confirmed that swimming lessons will resume after Christmas. An audit of resources for subject leads is outstanding.	

**12. POLICIES**

	ACTIONS
None.	

**13 CORRESPONDENCE WITH THE TRUST**

	ACTIONS
None	

**14. GOVERNOR TRAINING**

	ACTIONS
The Clerk advised that the new provider of governor training is Herts for Learning. Any training already booked by Educator Solutions will be honoured by the Trust.	

**15. DATES OF FUTURE MEETINGS**

	ACTIONS
Confirmed in item 6.	

**16. A.O.B.**

	ACTIONS
<u>Celebration assemblies</u> : SB-W asked whether the day could be alternated to allow more parents to attend. MG advised this could be actioned after half term.	MG
<u>Christmas events</u> : a community Christmas event was discussed following the success of last year's event. It was observed that the church will be ready and could host the KS1 nativity and KS2 carol	

service. It was noted that the whole school cannot fit inside the church at one time. MG to think about dates.

MG

There being no further business, the meeting was closed at 21.10 by the Chair.

**Date of next meeting: Friday 12<sup>th</sup> November at 1pm**  
**Monitoring meeting**  
**Gresham Village School and Nursery**