

Dear Parents/Carers

With the end of term looming fast, I thought I would touch base with you to confirm details of events.

The **Christmas post boxes** will in operation be on Monday morning in the main foyer. If your child would like to send Christmas cards to their friends, please label the envelope clearly with name and class. There will be a box for each class. The school elves will do a daily delivery.

If your child would like to wear a **Christmas hat or jumper**, they are welcome to do so from the Monday of the last week of term. Until then, please can we remain in uniform.

We are looking forward to welcoming parents of children in **Early Years to Owls Assembly** in the school hall on Wednesday 4th December at 2.45pm.

Wrens and Robins are welcoming parents to their **Nativity performance** on Thursday 12th December. There will be two performances at 9.15am and 2pm. The Friends will be serving refreshments beforehand for a donation so please bring some cash with you.

The **Friends' Christmas Fayre** will take place after school on Tuesday 17th December. In order to co-ordinate the start of the event and make sure the children all get to the right people, we will dismiss everyone at 3pm. Early Years and Key Stage 1 will be dismissed as normal; Key Stage 2 will be dismissed from their classroom outside doors. Please can Year 3 parents come all the way round and wait on the playground. Entry to the Christmas Fayre will be through the front door of the school for parents in Key Stages 1 and 2 and through the side door from Early Years. After School Club will operate as normal, but depending on numbers, we may be unable to take the children to the Christmas Fayre.

Reverend Jeremy will be leading a **Carol Service** for **Key Stage 2** at All Saints Church, Gresham, in the morning on Friday 20th December. This will be for the children only.

As with other Synergy schools, we will be **closing early** on Wednesday 20th December. We will be providing lunch as normal. Early Years and KS1 can be collected at 12.50 and KS2 at 1.00 pm. There will be no after-school club on this day.

School reopens on **Tuesday 7th January**. A reminder that we will be closed on Friday 10<sup>th</sup> January for staff phonics training.

Kind regards

Marc Goodliffe